



Issue of Intimation letters

DHA Quetta

Along side files verification, DHA Quetta is also resuming process of Intimation Letters at all offices (Qta, Isb, Lhr & Kci) with effect from 11 May 2020. Following must be ensured: -

1. Timing in Ramzan 1400 to 1600 hrs on all working days (**Monday through Friday**).
2. Only minimum essential staff to be utilized for the purpose.
3. Appointment on tel / mob of concerned office must be obtained to avoid congestion / long waiting.
4. Intimation letters will be processed **Only** through **DHA Quetta Registered Dealers**.
5. Only one party will be allowed inside office at any one time.
6. Customers must come to DHA Office with required documents complete in all respect along with paid challan before hand to reduce processing time.
7. If approached by any customer without appointment, will be given next available slot.
8. All necessary precautions regarding **Social Distancing / Corona Prevention** will be ensured by all concerned.
9. All papers/ documents be handled with gloves on.

Note: Contact numbers are mentioned at [Contact Us. \(Contact hrs 10:00AM-3:00PM\)](#)