

"YOUR HOPE IS OUR VISION"

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FORM OF APPLICATION FOR DHA QUETTA CORPORATE MEMBERSHIP

READ THE INSTRUCTIONS AND CONTENTS OF AFFIDAVIT CAREFULLY BEFORE FILLING OUT THE FORM

FOR OFFICE USE ONLY

Membership No.	
Date:	

Name	:
	ADDRESSES
1.	Present Address:
2.	Mailing Address (If different to present Address):
3.	Permanent Address:
4.	Email:
5. 6.	Whattsapp Number Operating Person 1; Cell no if different Whattsapp Number Operating Person 2; Cell no if different

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It is ce	rtified that Mr.	/Mrs/Mst/l	Miss					
	authorized pe ated below rela					Operating Persons are:	n Two	
1.	Name							
2.	CNIC No			-			-	PHOTO (Please paste one non
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3.	NICOP No./ Passport No.			-			-	Do NOT staple and provide 1 additional duly
								attested)
4.	Designation i	n Organiza	ntion					
5.	Address							
6.	Contact No.	Office			Residence			
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	FOR OFFICE USE
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Date	
	DHA Quetta Manager Records/Dir/AD T&R
	Name
	Designation
	CNIC/PA No.

			OPERATI	NG PER	SON TWO	
It is cer	tified that Mr/M	Irs/Mst/Miss	- 			
		h DHA relat	ing to company property	. His/her part	iculars are appended below	:
1.	Name					РНОТО
2.	CNIC No		-		-	(Please paste one non attested photo in the
3.	NICOP No/ Passport No.		-		-	space provided here. Do NOT staple and provide 1
						additional duly attested)
4.	Designation		in		Organization	n
5.	Address					
6.	Contact No.	Office		Residence		
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INSTRUCTIONS

FOR CATEGORY 'B' MEMBERSHIP FOR COMPANY/CORPORATE

General

- 1. All Pakistani and foreigner companies/corporate bodies/diplomatic missions and military outfits are eligible.
- 2. Original CNIC/PASSPORT must be in possession while appearing before DHA Quetta designated officer.
- 3. This Membership is for lifetime and membership renewable fee is payable after every **02** years.
- 4. Applicants are required to appear personally before the DHA Quetta designated officer for signatures, digital photograph and digital finger printing.

COMPLETION OF FORM

- 1. All attached documents must be readable.
- 2. No overwriting/cutting/erasing is acceptable.
- 3. Incomplete forms will not be accepted.
- 4. No entry is to be left blank.
- 5. All columns must be filled in BLOCK LETTERS.

STANDARD DOCUMENTS TO BE ATTACHED BY ALL

- 1. Pay Order/Bank Draft for Registration fee (as applicable) payable to Defence Housing Authority, Quetta.
- 2. Two latest passport size photographs duly attested of operating person.
- 3. Two copies of the CNIC/NICOP /Passport of operating person (as applicable) duly attested.
- 4. Affidavit on Rs. 100/- Non Judicial stamp paper duly Notarized by Notary Public (Specimen enclosed).

COMPULSORY DOCUMENTS TO BE ATTACHED FOR ALL TYPES OF ORGANIZATION

1. FINANCIAL INSTITUTION AND MULTINATIONAL COMPANIES

- a. Resolution of Company authorizing the individual dealing with this Authority duly signed by the Chairman/MD with Office Seal. b. Authority Letter signed by the Chairman/CEO/MD.
- b. Memorandum and Articles of Association along with Certificate of Incorporation (Companies Act, 2017).
- c. Covering letter on letter head with stamp.
- d. Latest Form 29 issued from the SECP showing Directors and M/D.
- e. National Tax Number Certificate (FBR) if available.
- f. Registration with Balochistan Revenue Authority, if applicable.
- g. Company profile, if available.

2. **PRIVATE LIMITED COMPANIES**

a. Applicable documents as mentioned as per serial 1 above.

3. **PARTNERSHIP**

- b. Registration Certificate from concerned Registrar of Firms.
- c. Latest Certificate of Existence from concerned Registrar.
- d. Copy of Registered Partnership Deed.
- e. Applicable documents as mentioned as per serial 1 above.

4. NGO's AND TRUST & FAMILY TRUST

- a. Deed of Trust registered with Gov.t Registrar.
- b. Latest Certificate indicating about Existence of Trust from Govt Registrar.
- c. Latest List of Trustees.
- d. Applicable documents as mentioned as per serial 1 above.

5. **GOVT ORGANIZATION**

- a. Govt Gazettes Notification, Raising Order (military institutions).
- b. Applicable documents as mentioned as per serial 1 above.

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